



An Seomra Spraoi Play Therapy

Privacy Notice

1. Our Commitment to Privacy

An Seomra Spraoi Play Therapy is committed to protecting the privacy and confidentiality of children and their families. This notice explains how personal information is collected, used, stored and protected under GDPR and Irish data protection legislation.

Data Controller: Anne Cunningham, An Seomra Spraoi Play Therapy. Contact: Via the website contact form at www.anseomraspraoi.ie.

2. What Information Is Collected?

Information may include parent/guardian contact and guardianship details; the child's name, date of birth and relevant family, developmental or health information; referrals, assessments and Strengths and Difficulties Questionnaires (SDQs); clinical notes and reviews; and appointment, attendance and payment records. Information may be provided by parents/guardians or, with appropriate permission, by teachers. Only information relevant to providing and managing the service is collected.

3. How Is Information Used?

Personal information is used to assess and provide play therapy, maintain confidential clinical records, communicate with parents/guardians, manage appointments and fulfil safeguarding and legal responsibilities.

The lawful bases include GDPR Article 6(1)(b) (performance of a contract) and Article 6(1)(c) (legal obligations), where applicable. Sensitive therapeutic information is processed for therapeutic care under Article 9(2)(h) and Section 52 of the Data Protection Act 2018, subject to applicable professional confidentiality requirements and safeguards.

4. Confidentiality and Information Sharing

Therapeutic information is confidential. Session content, assessments, reviews and reports are not shared with schools or other professionals as part of routine practice. Written reports are provided directly to parents/guardians, who decide whether to share them. Teacher referrals or SDQs are requested only with specific parental/guardian permission; this does not authorise ongoing school communication. Clinical supervision uses anonymised client codes and is confidential. Information may be disclosed where necessary for safeguarding, serious safety concerns or legal obligations.

5. How Is Information Stored and Retained?

Clinical records are stored securely and protected against unauthorised access, loss or disclosure. Children's therapeutic records are generally retained until their 25th birthday, or their 26th birthday if therapy ends when they are 17. Longer retention may be needed for legal or safeguarding reasons. Other records are retained for as long as necessary for their purpose and applicable obligations. Records are securely destroyed when no longer required.

6. Your Data Protection Rights

Under GDPR, you and your child may have rights of access, correction, erasure, restriction and objection, where applicable. Children have their own privacy rights. Requests about a child's therapy records are considered in light of the child's rights, best interests and applicable law. For privacy enquiries, contact Anne Cunningham through the website. Complaints may also be made to the Data Protection Commission: www.dataprotection.ie.

7. Website Enquiries and Cookies

Information submitted through the website contact form is used to respond to enquiries. Please avoid including detailed sensitive information about your child in an initial enquiry. Cookie preferences and information about applicable website services are provided through the website's cookie notice.

8. Updates

This notice may be updated as necessary. The current version will be available on the An Seomra Spraoi website.